



# Housing Authority of the City of Freeport

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF FREEPORT MAY 28, 2025

The special meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, May 28, 2025, at the Housing Authority of the City of Freeport Administrative Office located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Paulette Williams Thomas called the meeting to order at 12:02 p.m.

### II. ROLL CALL

The following members were present and responded to roll call:

#### Present

Commissioner Bukas

Vice Chair Carter

Commissioner Pearson

Commissioner Harrell

#### Staff Present

Rachel Greenwood, Interim Executive Director & Property  
Operations, Board Secretary

#### Consultants

**Remote:** Mike Bainbridge, Chief Financial Officer

#### Absent Commissioners:

Commissioner Harrell

Commissioner Cunningham

### III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

### IV. APPROVAL OF AGENDA

Commissioner Bukas moved, second by Commissioner Harrell to approve the agenda for May 28, 2025, as presented. Vice Chair Carter requested voice vote, unanimously approved.

Vice Chair Carter declared the motion passed.

### V. PUBLIC COMMENT

None.

**VI. RESOLUTION**

a. Resolution 052025-02: Resolution Authorizing Approval of the Housing Authority of the City of Freeport's Stake Check Write-Off.

Rachel Greenwood discussed Resolution 052025-02. Commissioner Bukas commented on check write-off process. Mike Bainbridge responded. Vice Chair Carter asked questions and Commissioner Pearson asked question, Greenwood responded.

**VII. APPROVALS**

a. Resolution 052025-02: Resolution Authorizing Approval of the Housing Authority of the City of Freeport's Stake Check Write-Off.

Commissioner Carter moved, second by Commissioner Bukas to approve Resolution 052025-02. Vice Chair Carter requested Roll Call was as follows:

|                 |     |                 |     |
|-----------------|-----|-----------------|-----|
| <b>Carter:</b>  | Aye | <b>Pearson:</b> | Aye |
| <b>Harrell:</b> | Aye |                 |     |
| <b>Bukas:</b>   | Aye |                 |     |

Vice Chair Carter declared motion passed.

**XIII. ADJOURNMENT**

There being no further business to be conducted at the annual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Vice Chair Carter moved, second by Commissioner Pearson to adjourn. Vice Chair Carter requested voice vote, unanimously carried, and Vice Chair Carter declared the meeting adjourned at 12:10 p.m.

**ATTEST:**

 07/02/25

Clayton Cunningham

Vice Chair of the Board of Commissioners

Housing Authority of the City of Freeport

 07/02/25

Rachel Greenwood

Interim Executive Director & Property Operations Manager, Board Secretary

Housing Authority of the City of Freeport